

## WEST SOMERSET RAILWAY HERITAGE TRUST

Minutes of the meeting of Board of Trustees held on 21<sup>st</sup> July 2022 at 5.30pm by Zoom video conference.

**Present:** Mike Thompson (Chairman) (MT)                      Steve Williams (SW)  
                 Geoff Evens (GE)    Don Fraser (DF)  
                 Matt Jackson (MJ)    Martin Brown (MB)  
                 Mike Lee (ML)    Helen Anson  
                 Ian Camp (IDC)

### 664. Apologies

**Action**

Received from Ian Coleby

### 665. Conflicts of Interest

No new conflicts of interest were recorded.

### 666. Minutes of the meeting held on Thursday 17<sup>th</sup> March 2022.

These were agreed as a correct record.

### 667. Matters Arising:

- i) **Blue Anchor**  
IDC advised that the container was ready to come. Unsure as to whether the undergrowth and other vegetation has been cut back. IDC
- ii) **Heritage Committee**  
SW will advise IDC of the PLC committee member SW
- iii) **Draft code of conduct**  
SW has put this forward to the PLC Board. The HR Director has been reviewing the document. Once reviewed it will be presented to the PLC Board SW
- iv) **Safety and Compliance**  
ML will give an update later in the meeting.
- v) **AGM**  
SW advised that the documentation had been completed. The AGM will be held as a physical meeting at the village hall. There will not be a zoom facility. SW
- vi) **Washford**  
  
The current position on Washford Yard was noted. The Trust would make a response. MT
- vii) **Sheerings Yard**  
The Board noted the current position with regard to negotiations on a new lease.

### 668. HRA Membership

All agreed that we proceed.

## **669. Policies revision**

GE has started reviewing all documents and they have been distributed to Board Members for comments GE

## **670. Finance Reports**

DF has distributed the current reports. Annual accounts have been submitted to the Auditors and no questions have been received from them.

DF has been investigating another Company for the role of Auditors. The proposal was supported by the Board and would now be put to the AGM for approval. DF

## **671. Bishops Lydeard Platform 1**

The current status of Station House was noted.

In terms of the proposals for the "Platform 1 Experience" it was noted that the PLC PLC supported Option 3 which is also the one favoured by the Project Group i.e. covered canopy for the Cattle Dock and Gauge Museum extension. The Board supported this approach.

The preferred option with the necessary amendments would now go to LHC for costing.

The proposed footbridge would be in a separate location and not attached to the museum,

Any catering space within the museum would reduce the available space and therefore would not be pursued.

SW was also now working on the specification for the next stage of design including planning consent. SW

## **672 Learning and Education Programme**

HA is pleased with the current interest levels from the schools.

Urgent further discussion needs to be arranged with the PLC GM to discuss logistics. HA

HA updated the Board on the Story Sacks. All agreed to the new project.

## **673. Museums**

IDC updated the Board on visitor numbers and winter plans.

Walkthrough the museum and exhibits is not efficient. Flowthrough in the carriage needs changing. All agreed to any expenditure.

1 headboard and 2 other signs need to be moved from the bottom of the steps leading to the model railway.

Valuations need to be completed IDC

#### **674. Rail 200 2025 celebrations**

Item deferred to the next meeting.

#### **675. PLC Infrastructure programme**

SW updated the Board on the Blue Anchor relay project and asked for Board views on a Heritage issue. It was agreed that further information was required from Infrastructure. SW

Peter Chicott has asked if the uncommitted funds from the Donniford project could be used for new fencing. All agreed to the request. SW

#### **676. Steam Rally**

Arrangements for the Rally were confirmed. It was agreed that only the sleeping car would be moved on this occasion.

#### **677. Covered accommodation for 3639 at Williton.**

Board received the report on the covering. 5 quotes have been received from Manufacturers/suppliers.

Board agreed that we should move forward with the concept.

MT and SW will discuss further with PLC. MT/SW

#### **678. Safety and Compliance**

ML – work and training will need to be carried out at Williton.

ML will meet with the PLC H & S officer to carry out the training ML

MJ asked for the current status of 6075. MT advised that it should be certified for the trip to NF

#### **679. Date and Time of Next Meeting**

Thursday, 15 September 2022 at 5:30 PM by Zoom