

WEST SOMERSET RAILWAY HERITAGE TRUST

Minutes of the meeting of Board of Trustees held on Thursday 21st January 2021 at 5.30pm by Zoom video conference

Present: Steve Williams (Chairman) (SW) Geoff Evens (GE) Mike Thompson (MT)
Ian Coleby (IC) Don Fraser (DF) Matt Jackson (MJ)
Helen Anson (HA)

508. Welcome

SW confirmed that Companies House had approved the new name and that the Charities Commission had acknowledged the change of name.

Action

509. Apologies

Nothing heard from Alan Smithers (ASM). SW will make contact.

SW

510. Conflicts of Interest

No new conflicts of interest were reported.

511. Minutes of the meeting held on Thursday 19th November 2020

Item 506 should be amended to show that £10,000 not £15,000 to be transferred to the HLF budget.

512. Matters Arising

None

513. Membership

DF advised that 2 new applications had been received. Tom Donnelly, a member of the model railway Group and from Martin Chalker, a WSR volunteer. Both applications were approved. DF will process

DF

514. Railway reopening update

MT advised that the plan, at the moment, is for a regular red timetable to operate from 1st June until the end of October.

In April, trains may run BL to WN and in May, possibly, from BL to Watchet or MD, however, all April and May services are very uncertain.

There will be no Spring Gala.

515. Heritage Lottery Recovery Fund-final actions

DF advised that the spend committed was £27k.

Chris Austin is working on 6705 cover quotation. It was agreed that this should be included within the Recovery Fund grant using the balance of the unallocated funds to add to the sum already allocated. If

there was insufficient funding from the grant to cover the total cost, however, then the Trust would make up the balance from general funds.

It was agreed that work should happen asap. SW/DF

All approved projects are progressing

SW will produce the final report to the Lottery by 31st January. SW

516. Model Railway Group

MJ will be sending out the 3 role profiles next week.

Board agreed that MJ can appoint these people to the roles. HA offered to help with any Interviews if necessary. MJ

MRG will purchase the Perspex required

517. CHRF Round 2 bid.

SW has distributed the paperwork and explained the basics. He has produced the draft plan.

DF will be the Lead Trustee and supported by HA for this bid.

Paperwork has to be submitted by Tuesday. SW will review items this weekend.

Any additional proposals must be sent to SW by Sun lunchtime SW/DF/HA

518. Gauge Museum Project Group

Project due to be completed by end of February.

SW will arrange a meeting for early Feb to review outstanding issues. SW

519. Williton Strategy Group

Group is looking at options for the future use of the site. Chris Austin is the Trust's rep on the group. Various future usages have been discussed. Any ideas to Chris Austin. ALL

Next meeting of the Group is 23rd February.

520. Website management and redesign

GE advised that Steve Edge wants to step down. A notice has ben sent to all volunteers regarding the vacancy. To date, there are 4 expressions of interest in the position.

MT said that thought needs to be given to costs we want to spend, if anything. GE/MT

521. Covered accommodation

PLC WSRA and WSRHT have formed a working group to look at the issues.

Progress will be advised to the Board

SW

522. CHRF 1 – use of Steam Trust funding

Andrew Young has confirmed that the projects have been scoped. Doniford has been sent to The Board. Blue Anchor is being prepared. To start by end of March.

523. Finance Report

DF has circulated the finance report.

All accepted the report as presented.

524. Lloyds Bank – change of name.

The Chairman explained to the meeting the arrangement which had been made with the Company's Bankers, Lloyds Bank plc (the "Bank"), whereby the Bank be instructed to collect and credit to any Account of the Company credits of whatever nature payable to the payees (or their respective trading Names) listed in Section 1 and the continuation sheet, if applicable.

A draft of the indemnity to the Bank was produced to the meeting and approved.

It was resolved that any one director be authorised to sign the indemnity and to advise the Bank of any payee to be added to or deleted from the indemnity from time to time.

The indemnity was signed by the Finance Director, Donald Howard Fraser on behalf of the Board.

525. Emergency Planning

HA will contact Martin Brown of the PLC to liaise with their plan.

HA

526. Formal Complaint received.

The Board received an update from DF on a formal complaint. Following discussion, it was confirmed that the matter was now closed.

527. Any other business

None

528. Next Board Meeting

Next meeting will be Thursday 18th March 2021 at 5.30pm