

## WEST SOMERSET STEAM RAILWAY TRUST LTD

### Minutes of the meeting of Board of Trustees held on Saturday 14<sup>th</sup> November 2020 at 11 AM by videoconference

**Present:** Steve Williams (SW) Acting Chairman      Geoff Evens (GE)  
Ian Coleby (IC)      Don Fraser (DF)      Matt Jackson (MJ)  
Alan Smithers (AS)      Helen Anson (HA)      Mike Thompson (MT)

#### 482. Welcome and Apologies

**Action**

SW welcomed everyone to the meeting. There were no apologies

#### 483. Conflicts of Interest

No new conflicts of interest were reported.

#### 484. Minutes of the meeting held on 22<sup>nd</sup> October 2020

These were Approved as a correct record.

#### 485. AGM-Final Preparations

Trustees considered and Approved the supporting papers to be used as part of the AGM and following Question and Answer session to be held that afternoon. SW proposed a running order AGM and for the Q and A session in terms of Trustee participation. This was agreed.

All

#### 486. WSR PLC

The Board considered issues relating to the PLC and agreed a number of actions.

SW

#### 487. Post AGM Action Plan

The Board considered the draft Plan prepared by the Acting Chairman. It was approved in principle subject to consideration of any immediate responses to the Trust following the AGM. It was agreed to bring the draft back to the Board Meeting on 19<sup>th</sup> November for final consideration and sign off.

SW

#### 488. Draft Public Statement

The Board considered a draft public statement. This was approved and Trustees further agreed that it should be emailed and posted out to Members immediately after the AGM.

MT/DF

#### 489. Trust Electronic and Cheque Signatories

DF said that new signatories were required. To be discussed at the next meeting.

DF

#### 490. Date of next meetings (videoconference)

Thursday 19<sup>th</sup> November at 5:30 PM. Les Blake would be invited to join.